

**BIWEEKLY SCHEDULE**

| Pay Period            | Begins            | Ends              | Payday            |
|-----------------------|-------------------|-------------------|-------------------|
| <b>1<sup>n</sup></b>  | <b>12/17/2017</b> | <b>12/30/2017</b> | <b>01/05/2018</b> |
| <b>2<sup>a</sup></b>  | <b>12/31/2017</b> | <b>01/13/2018</b> | <b>01/19/2018</b> |
| 3 <sup>b</sup>        | 01/14/2018        | 01/27/2018        | 02/02/2018        |
| 4 <sup>a</sup>        | 01/28/2018        | 02/10/2018        | 02/16/2018        |
| 5 <sup>b</sup>        | 02/11/2018        | 02/24/2018        | 03/02/2018        |
| 6 <sup>a</sup>        | 02/25/2018        | 03/10/2018        | 03/16/2018        |
| 7 <sup>b</sup>        | 03/11/2018        | 03/24/2018        | 03/30/2018        |
| 8 <sup>a</sup>        | 03/25/2018        | 04/07/2018        | 04/13/2018        |
| 9 <sup>b</sup>        | 04/08/2018        | 04/21/2018        | 04/27/2018        |
| 10 <sup>a</sup>       | 04/22/2018        | 05/05/2018        | 05/11/2018        |
| 11 <sup>b</sup>       | 05/06/2018        | 05/19/2018        | 05/25/2018        |
| 12 <sup>a</sup>       | 05/20/2018        | 06/02/2018        | 06/08/2018        |
| 13 <sup>b</sup>       | 06/03/2018        | 06/16/2018        | 06/22/2018        |
| <b>14<sup>n</sup></b> | <b>06/17/2018</b> | <b>06/30/2018</b> | <b>07/06/2018</b> |
| 15 <sup>a</sup>       | 07/01/2018        | 07/14/2018        | 07/20/2018        |
| 16 <sup>b</sup>       | 07/15/2018        | 07/28/2018        | 08/03/2018        |
| 17 <sup>a</sup>       | 07/29/2018        | 08/11/2018        | 08/17/2018        |
| 18 <sup>b</sup>       | 08/12/2018        | 08/25/2018        | 08/31/2018        |
| 19 <sup>a</sup>       | 08/26/2018        | 09/08/2018        | 09/14/2018        |
| 20 <sup>b</sup>       | 09/09/2018        | 09/22/2018        | 09/28/2018        |
| 21 <sup>a</sup>       | 09/23/2018        | 10/06/2018        | 10/12/2018        |
| 22 <sup>b</sup>       | 10/07/2018        | 10/20/2018        | 10/26/2018        |
| 23 <sup>a</sup>       | 10/21/2018        | 11/03/2018        | 11/09/2018        |
| <b>24<sup>b</sup></b> | <b>11/04/2018</b> | <b>11/17/2018</b> | <b>11/21/2018</b> |
| 25 <sup>a</sup>       | 11/18/2018        | 12/01/2018        | 12/07/2018        |
| 26 <sup>b</sup>       | 12/02/2018        | 12/15/2018        | 12/21/2018        |

**MONTHLY SCHEDULE**

| Pay Period | Begins            | Ends              | Academic Deadline* | Payday            |
|------------|-------------------|-------------------|--------------------|-------------------|
| <b>1</b>   | <b>01/01/2018</b> | <b>01/31/2018</b> | <b>01/08/2018</b>  | <b>01/31/2018</b> |
| 2          | 02/01/2018        | 02/28/2018        | 02/09/2018         | 02/28/2018        |
| 3          | 03/01/2018        | 03/31/2018        | 03/12/2018         | 03/30/2018        |
| 4          | 04/01/2018        | 04/30/2018        | 04/09/2018         | 04/30/2018        |
| 5          | 05/01/2018        | 05/31/2018        | 05/07/2018         | 05/31/2018        |
| 6          | 06/01/2018        | 06/30/2018        | 06/08/2018         | 06/29/2018        |
| 7          | 07/01/2018        | 07/31/2018        | 07/06/2018         | 07/31/2018        |
| <b>8</b>   | <b>08/01/2018</b> | <b>08/31/2018</b> | <b>08/10/2018</b>  | <b>08/31/2018</b> |
| 9          | 09/01/2018        | 09/30/2018        | 09/07/2018         | 09/28/2018        |
| <b>10</b>  | <b>10/01/2018</b> | <b>10/31/2018</b> | <b>10/08/2018</b>  | <b>10/31/2018</b> |
| <b>11</b>  | <b>11/01/2018</b> | <b>11/30/2018</b> | <b>11/12/2018</b>  | <b>11/30/2018</b> |
| 12         | 12/01/2018        | 12/31/2018        | 12/10/2018         | 12/31/2018        |

\*Note: this applies to Provost Office transactions only

**BIWEEKLY PAYROLL DEADLINES:** The Biweekly payroll deadline is 5:00PM the Monday before Payday unless noted:

Pay Period 1—Payroll deadline at Noon on 1/2/2018

Pay Period 2—Payroll deadline at Noon on 1/16/2018

Pay Period 14—Payroll deadline at Noon on 7/2/2018

Pay Period 24—Payroll deadline at 9:00am on 11/18/2018

**MONTHLY PAYROLL DEADLINES:** The Monthly payroll deadline is 5:00PM the THIRD Wednesday of each month unless noted:

Pay Period 1 (January) - Payroll deadline on 1/24/2018

Pay Period 8 (August) - Payroll deadline on 8/22/2018

Pay Period 10 (October) - Payroll deadline on 10/24/2018

Pay Period 11 (November) - Payroll deadline on 11/14/2018

\*The following list is a sample of commonly elected deduction types which are withheld based on the biweekly pay period end date, (a) 1st pay period end date of the month, (b) 2nd pay period end date of the month, (n) none

\*Deduction Schedule Type (a)

PTX Dental; Group Life; Personal Accident; LTD; Vision; Union Fees and Dues

\*Deduction Schedule Type (b)

Parking; Qualified Trans Program; Health Insurance; Quad Club; Ratner Center; Charities